



GENERAL RULES AND REGULATIONS

1. BASES

1.1. ENVASE, simultaneously with ETIF (hereinafter “The Exhibition” or “ENVASE – ETIF”) is organized by the Argentine Packaging Institute (Instituto Argentino del Envase, hereinafter IAE). It will be held from September 16 to 19, 2025 at the Costa Salguero Center in Buenos Aires. For this has been established these General Regulations for the Exhibition, its application guarantees absolute equality of treatment and opportunity for all exhibitors.

1.2. The present General Rules and Regulations for the Construction of stands, the Exhibitor Manual, the newsletters, and the technical communications the exhibition’s Organizing Committee sends, are mandatory for all the exhibitors, who automatically accept them from the signing of the Application form.

1.3. Each exhibitor agrees to give these Regulations to the suppliers select for building the booth, being both the exhibitor and the builder responsible to fulfill them.

1.4. The exhibitor’s manual will be found in www.envase.org under Expositores section, option “Exclusivo Expositores”. Each exhibitor must enter the username and password that will be sent via email to the address stated in the Application Form as contact / responsible for the reception of the Manual.

2. PURPOSE

- Show the public, official authorities, entrepreneurs, diplomats, and the general public the high level achieved by the packaging industry.
- Contacting manufacturers and users.
- Promoting the sale of products manufactured in the country, in the domestic market, and for export.
- Promote incorporating the latest technical developments into the country's productive system.

3. AUTHORITIES

3.1. The Organizing Committee, hereinafter C.O. Is the Authority of ENVASE – ETIF and their decisions will therefore not be appealed.

3.2. Authorities of ENVASE -ETIF may delegate authority that will have the power to apply and interpret the regulations in case of unforeseen situations.

3.3. Authorities of ENVASE – ETIF may, in cases of emergency and when they consider appropriate for better performance of the Show, modify the rules in this Regulation, being its decisions mandatory for all participants.

4. PARTICIPANTS AND PRODUCTS

- All industrial and service companies, whatever the origin of their capital, technology, and licenses are.
- Banking and financial entities or development and industry support entities.
- All commercial companies (agents, distributors, representatives, or similar) that sell products as long as the manufacturer is not present and is the only exhibitor of the product.
- Government agencies related to the packaging industry.
- International organizations related to the economic, technological, or financial development of the packaging industry.
- National and foreign companies that offer technology from abroad to apply to the development of the packaging industry, establishment of capital, manufacturing licenses in the country, "know-how", joint venture and similar.

• At the stand of each exhibitor may not be advertised products and/or services of third parties not involved in the Show, or providers

of elements that are part of the products the exhibitor has. (Manufacturers may announce their exclusive and/or official distributors, prior the explicit authorization of exhibition’s authorities.)

- The products to be exhibited must be new factory, unused.

5. CONDITIONS OF PARTICIPATION, RATES AND PAYMENT

5.1. To participate in ENVASE -ETIF, interested companies must complete the official Application for

Participation -original and copy- with all the data requested in it.

5.2. Prices and measurements of each module are listed in the price list established by the sample. Rates are set by m².

5.3. Participation includes:

- a. Space utilization during preparation, exhibition, and dismantling of the show.
- b. Temporary provision of delimiters between stands (panels).
- c. Basic electricity 220 V - 50 cycles (no charge only 20W per m2).
- d. Normalized sign with the stand number.
- e. Common areas surveillance.
- f. General cleaning of common areas.
- g. General lighting of common areas.
- h. Advice and general administration.
- i. Invitations in proportion to the used area, as set out in this Regulation.
- j. Appearance in the exhibition's official catalog presenting the information required by the exhibitor within the preset times of the manual.
- k. Advertising and general promotion.

5.4. The price of the modules will be paid as follows: 50% (fifty percent) after signing the application form and receiving the corresponding bill and the remaining amount after 30 days, according to the invoice that will be issued and sent by email. The fees shall be paid at the administrative headquarters of ENVASE ETIF, Av. Jujuy 425 (C1083AAE) Buenos Aires, Argentina, or at the bank branch determined by the organizer.

5.5. Failure to meet any of the above payments:

- a. Cancels the reservation or use of the module.
- b. The exhibitor loses the sum previously paid.
- c. Empowers the organizers to award the module to third parties. The arrear will be automatic by the mere passage of time, without mediate communications of any kind.

5.6. If for any reason, once the total or partial payment has been made, the exhibitor renounces his participation or is unable to participate in the exhibition, he will lose all rights to a refund of the amount already paid. In these cases, ENVASE-ETIF has the right to use these spaces for other exhibitors.

5.7. ENVASE - ETIF may cancel and adjudicate to other parties the prepaid but not occupied stands within 24hs of the stipulated deadline for completing the construction of stands. In this case, the original exhibitor loses all rights over to the amounts paid.

5.8. For the purposes of preserving the image of the whole Exhibition, and the particulars interests of each exhibitor, ENVASE – ETIF states that exhibitors who have not completed the construction of the stands in time, shall be punished by a fine, which amount shall be established and communicated by the authorities of the Show, due to contractual harm or penalties. (We suggest exhibitors to include this penalty in the contracts with their respective stand constructors)

5.9. If by the date set for the opening of the Exhibition, there were outstanding payments for services, additional and/or any other concept, the authorities will be able to decide the closing of the stand without any refund until such amounts are canceled.

5.10. If there were any amount for sealing the participation form, it will be paid equally between the exhibitor and the Exhibition.

5.11. Every fee not paid on time is subject to a punitive surcharge for administrative expenses set by the C.O.

5.12. To gain access to the rate for associated partners, companies must have at least two years as partners at the time of exposure.

5.13. To participate in ENVASE ETIF, companies interested should settle all debts with the IAE, before signing the new request for participation.

6. ASSIGNMENT OF SPACE

The exhibitor may not assign, donate, sell, lease, transfer, or share the allocated lot or part of it with third parties.

7. DEPOSIT

7.1. To guarantee compliance with this Regulation the exhibitor must compulsorily submit to the Administrative Headquarters of ENVASE ETIF before August 1, 2025 a check of deferred payment dated 19/10/2025 at the order of Instituto Argentino del Envase, for an amount equal to 10% of the value of the lot amount (including VAT), which will be implemented to cover expenses in case damage is occasioned by the exhibitors, staff and/or direct or indirect suppliers. They are reportedly not entitled to make any repairs.

7.2. If there were no such expenditures, the document will be returned to the exhibitor in the Commercial Headquarters of ENVASE ETIF, upon presentation of the letter delivered at the time of delivery the check.

7.3. Warranty Documents not withdrawn within 60 days of expiration will be destroyed.

8. PUBLICITY

8.1. Exhibitors may not make publicity outside their respective stands inside the Exhibition.

8.2. Sound equipment (radios, televisions, audiovisual, etc.) that will be in permanent operation or demonstration must operate acoustically isolated and should not exceed 20 decibels of sound pressure, level measured at 1 meter from the perimeter of the stand.

8.3. Exhibitors may not play any kind of music or videos without first proving compliance with the corresponding provisions. Companies assume full responsibility for payments to be made to the relevant entities, e.g. SADAIC, for the dissemination of music and/or videos.

8.4. Any form of advertising inside the stand is free, provided that the content does not violate current regulations and conforms to the provisions stand Regulation.

9. DIRECT PUBLIC SALES

9.1. Exhibitors may make sales of their products, but it is prohibited to remove those that are on display.

9.2. Except written authorization from the show's authorities, exhibitors may not display posters with prices and/or payment terms of the products displayed.

9.3. The schedule entry of the sample products for display and necessary elements for the maintenance or operation of the stand will be determined and communicated by ENVASE – ETIF authorities.

9.4. ENVASE – ETIF authorities are entitled to prohibit the exhibition and sale of items considered inappropriate to the subject and/or hierarchy of the Exhibition.

10. DEMONSTRATIONS

Exhibiting companies may offer free demonstrations and make gifts of advertising and promotion items, as long as these are absolutely free, as a sole exception to the established in the preceding paragraph (9. Public Sales)

11. SURVEILLANCE

11.1. The exhibitor will be solely responsible for damage caused to its staff, visitors of the sample within their stand, and/or things or assets of any kind for theft, fire, lightning, storm, explosion, hail, water, humidity, accident, civil commotion, sabotage or other, whatever their origin and cause, and will also be responsible for damage inside and outside the booth by his staff and/or things that they use or have in their care. Therefore, every exhibitor must take out liability insurance covering injuries and/or death to third persons or damage to the property of others. Such insurance shall be contracted with the official insurer of the Exhibition and shall cover the responsibility of the exhibitor during assembly, exhibition, and disassembly. The insurable sum will be the one that the Superintendence of Insurance of the Nation establishes at that time as the minimum and mandatory insured sum for private vehicles. The corresponding policy or certificate of coverage must be presented before entering the show, by email to segurosenvaseetif@gmail.com

Also, a certificate must be presented from the Occupational Risk Administrator (ART), certifying that the personnel affected to the show by the stand have such coverage.

All insurances must have non-repetition clauses against:

- ✓ Instituto Argentino del Envase CUIT 30-54716696-1
- ✓ Centro Costa Salguero 30-66154426-7
- ✓ GOBIERNO DE LA CIUDAD DE BUENOS AIRES CUIT 34-99903208-9
- ✓ ETIF S.A. CUIT 30-70220281-3

11.2. Authorities of ENVASE - ETIF will charge exhibitors the cost of damages that its booths constructors, trucks and/or transports of its companies on their own or on behalf of its booth builders, cause both to the fixed facilities and to the temporary facilities of Costa Salguero Center and/or supplied by the organizers of the Exhibition

11.3. ENVASE – ETIF does not take responsibility for damages that may occur to the exhibitor due to deficiencies in facilities as light and power, drains, etc. Exhibitor is required to place security protection on exposed devices and equipment. The organization is not responsible either for any fact and/or event which may cause the interruption of these services.

11.4. ENVASE – ETIF will set personnel for general supervision, responsible for order and care of contingencies, not being responsible for robberies and thefts inside the booths. During closing hours, only security guards can remain within the Show. If the exhibitor would keep night watch with its own staff, must have an exhibitor's authorization and show the exhibit credential provider authorized by Costa Salguero Center transacted at www.centrocostasalguero.com.

11.5. The exhibitor is responsible and will ensure that all personnel working during the Exhibition counts with an ART with non-repetition clause on behalf the companies specified in point 11.1

12. CLEANING

12.1. ENVASE – ETIF will provide cleaning staff for common places of the exhibition. The cleaning of the stands will be provided by exhibitors, who undertake:

- a. Keep stands in perfect conditions during the opening hours to the public.
- b. A general cleaning of the stands every day 1 hour before the opening of the exhibition to the visiting public.
- c. To throw trash in common deposits and never in hallways.

The exhibition authorities keep the right to close the stand that, in their opinion, does not meet these conditions.

12.2. The cleaning staff that depends on the exhibitor must have authorization from the exhibitor and a provider's credential authorized by Costa Salguero Center transacted at www.centrocostasalguero.com and with the corresponding insurance with the non-repetition clauses mentioned in 11.1.

13. EXHIBITOR'S MANUAL

The organization will contact the exhibitor through the email indicated in the application form. Please make sure it is correct and check the spam folder just in case emails are sent there. The organization will send the schedule of activities to plan the participation and information to enter the exhibitor manual. If you do not receive the mentioned emails, please contact admin.ventas@envase.org

14. CREDENTIALS

14.1. Everyone who enters the showground without exception must mandatorily have the authorized Centro Costa Salguero's provider credential which can be obtained at www.centrocostasalguero.com, both for the installation days as well as the dismantling days,

14.2. The exhibitor credentials must be ordered through the Exhibitor's Manual. The form must be completed with full name, title, company, and ID number. Then, badges will be available on the ground, at specific points that will be informed by the organization. Each card is valid for one person for the whole exhibition period. These credentials will be designed for all persons working at the stand.

14.3. Exhibitors and their staff are required to allow the examination of packages and/or vehicles entering and/or leaving Centro Costa Salguero.

14.4. The entry of vehicles to Centro Costa Salguero is not authorized during the public opening period of the Exhibition. In periods of assembly and disassembly of the stands, vehicles may remain in the Centro Costa Salguero just for loading and/or unloading and in places determined for this purpose.

14.5. The credentials are personal. Their misuse empowers ENVASE ETIF to remove and prohibit entry to the show to those involved in these abnormalities.

15. INVITATIONS AND ACCREDITATION OF VISITORS

15.1. The exhibitors must take from Av. Jujuy 425, Buenos Aires, invitation cards to distribute among their contacts. There will be provided 6 invitations per m2 of module with a maximum of 600 invitations. The date will be informed by email. In order to withdraw the invitations it will be mandatory to have the payments updated.

15.2. The only invitations accepted at the door to allow free accreditation to the Show, will be those delivered by ENVASE ETIF- There will not be valid any other invitations or credentials that may exist.

15.3. Pre-registration online is at no charge. Those interested in visiting the exhibition can be registered in www.envase.org and www.etif.com.ar web site and may enter by printing the confirmation email and taking the corresponding badge at any of the accreditation positions in the accesses. This option will be available from the month before the Exhibition's opening.

15.4. It will not be allowed access to the exhibition to children under 16 because in this exhibition machines will be displayed in operation. ENVASE ETIF will not be liable for any damage caused to non-compliance with these regulations.

16. CATALOGUE INFORMATION

Each exhibiting company is responsible for consigning the information for the catalog by entering the exhibitor's manual within the established deadlines, either confirming the existing information or modifying it. The organization is not responsible for misconsigned data or the lack thereof.

17. RULES FOR PROJECT AND MAKING STANDS

Project documentation, construction and dismantling of the stands, must be conform to the Rules of Stands, which knowledge should be mandatory for any person responsible for construction of the stand, either stand with or without development of architecture.

18. ADVICE

The organizing committee of ENVASE ETIF is available to advise exhibitors for all matters relating to their participation.

For technical aspects: tecnica@envase.org

Exhibitor's Manual: admin.ventas@envase.org

Billing and payments: facturacion@envase.org

Conferences and seminars: capacitacion@envase.org

Or contact us at Instituto Argentino del Envase Av. Jujuy 425 (C1083AAE) Buenos Aires, Argentina. Tel.: (54-11) 4957-0350 / Mobile +541160131141

19. POSTPONEMENT / CANCELLATION

In unforeseeable circumstances or force majeure, state restrictions on movement or the organization of events such as those caused by the COVID 19 pandemic or similar, the ENVASE - ETIF authorities reserve the right to modify the dates, times or planned plans. In case of forced cancellation, the sums paid by the exhibitors will be refunded, after a pro rata deduction of the expenses incurred, without any compensation.

20. EXCEPTIONS – MODIFICATIONS

In exceptional cases authorities of the Exhibition reserve the right to make amendments to this Regulation which, at their best knowledge and belief considers necessary for the greater success of the exhibition. Also, the organizing committee reserves the right to change the property with the corresponding restatement of the assigned spaces according to the new building structure.

21. OBLIGATIONS

21.1. All the stipulations established in the General Regulations, Stand Regulations, Exhibitor's Manual, Informative Bulletins, Technical Communications, requests, time plan, floor plan, areas and prices, are mandatory. If for any reason the exhibitor incurs in total or partial breach of the same, this authorizes the organization to terminate the contractual relationship without the need for any interpellation, leaving the amounts received so far, for the benefit of ENVASE – ETIF. Organization may demand the total of the amount due, without prejudice to the right of retention that may be exercised on the materials and elements that occupy the module used until full payment of the amounts claimed. The competent jurisdiction and place of execution is the City of Buenos Aires, Argentine Republic.

21.2. Since the property has no special franchises, marketing of any product should be in full compliance with the provisions of public health, identification of merchandise, trade, tax regulations, VAT, etc., which are of current application.



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www.envase.org

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