



TASK PLANNING 2025

CONSTRUCTORS

What?	How?	Deadline
Presentation of the booth project plan	Exhibitor has to send by email to the technical coordinator at tecnica@envase.org A 1:20 or 1:50 scale plan, with all views and a floor plan of the stand (with perspective if necessary for a better understanding of the project). The presentation must include the name of the exhibiting company, stand number, and the manufacturer's information. Formats accepted: PDF or DWG (AutoCAD 2016 or earlier) with corresponding dimensions.	Friday, August 15, 2025 It is important to complete this task on time. If any changes need to be made to the project, exhibitors will have enough time to execute them.
Optional items provided free of charge by the organization only upon express request - gray carpet - dividing panels - border/fascia board (20cm free for graphics on the front of the stand on stands no more than 4m deep) - spots (1 spot every 2 m2 or equivalent)	The exhibitor must request or reject these items through the Exhibitor Manual exclusively.	Friday, August 15, 2025 From this date on, applications will be accepted conditionally, and we cannot guarantee availability for the placement of these items.
Additional electrical energy The organization provides only 20 watts per m2 free of charge for lighting purposes . You can request optional spots or install the fixtures you want at your own expense.	If your lighting consumption exceeds 20 watts per m2, or you plan to connect additional appliances, request extra electricity via the Exhibitor's manual. Each exhibitor must carry out the necessary electrical installation.	The value of the KW is US\$70 + VAT until August 15, 2025. After that date, the value of the KW will rise by 30% until September 1, 2025. Applications received after September 1 will be conditional. Any consumption measured during the exhibition that has not been requested will be charged 100% of the original amount.
Credentials for assembly and disassembly days	All personnel accessing the locations during set-up and take-down periods must obtain a credential, without exception. Without this credential, they will not be allowed to enter the pavilions. https://registro.centrocostasalguero.com/ (54-11) 4808-8300	

For more details please consult the Regulations by entering the Exhibitor's Manual in the Important Documents section.



ADMINISTRATION

What?	How?	Deadline
Security Deposit.	Exhibitor must send a check to the Argentine Packaging Institute dated 10/16/2025 for 10% of the contract value, including VAT (point 7 of the General Regulations).	Monday, September 1, 2025
Civil Liability Insurance	<p>According to Section 11.1 of the regulations, the exhibitor must take out liability insurance to cover injury and/or death to third parties or damage to third-party property.</p> <p>It must contain non-repetition clauses against:</p> <ul style="list-style-type: none"> ✓ Instituto Argentino del Envase CUIT 30-54716696-1 ✓ Centro Costa Salguero 30-66154426-7 ✓ GOBIERNO DE LA CIUDAD DE BUENOS AIRES CUIT 34-99903208-9 ✓ ETIF S.A. CUIT 30-70220281-3 	Monday, September 1, 2025
ART Certificate	<p>Before entering the grounds, a certificate from the Occupational Risk Administrator (ART) must be presented, certifying that the personnel assigned to the stand have such coverage. It must include non-repetition clauses against:</p> <ul style="list-style-type: none"> ✓ Instituto Argentino del Envase CUIT 30-54716696-1 ✓ Centro Costa Salguero 30-66154426-7 ✓ GOBIERNO DE LA CIUDAD DE BUENOS AIRES CUIT 34-99903208-9 ✓ ETIF S.A. CUIT 30-70220281-3 	Before entering the fairground or at least one week prior to collecting the exhibitor credentials.
Final payment deadline	Check pending invoices facturacion@envase.org	According to the payment plan defined as is defined in the application form
Arming / Disarming Credentials for ALL PEOPLE that will need to access during these days	Process it in the workers' registry in registro.centrocostasalguero.com (54-11) 4808-8300	
Optional Suppliers	Consult in www.envase.org (exhibitor-only option or in the exhibitor manual)	

For more details, please consult the General Regulations by entering the Exhibitor's Manual



MARKETING

What?	How?	Deadline
Information for the official catalogue	Through the Exhibitor Manual	Friday, August 1, 2025 Companies that do not complete or confirm the catalogue information form by this date will not be listed.
Credentials	Through the Exhibitor Manual	Friday, August 29, 2025 Once the form has been completed, you will receive an email confirming the request. Credentials will be collected at a time and place to be determined. An envelope containing all the requested credentials will be provided per exhibiting company. For each individual accredited as an exhibitor, stand staff, or team member, the ART certificate or personal accident insurance must be submitted. Without these submissions, exhibitor credentials will not be issued. It is recommended to complete the request prior to August 1 to ensure the possibility of collecting credentials in advance.
Visitor Invitations (ALL GUESTS MUST COMPLETE ACCREDITATION EITHER ONLINE OR IN PERSON.)	Digital: Download the images from the website or the Exhibitor Manual and send them using the accreditation link provided by the organization. ----- Printed: Confirm the required quantity through the Exhibitor Manual. Then, collect them at Av. Jujuy 425, CABA, Monday to Friday, from 10 a.m. to 4 p.m., on a date to be confirmed.	No expiration date. People can pre-register through an online form and then pick up their credentials at one of the accreditation points at the venue. ----- From 01/07/2025
Online Visitor Accreditation	Invite your database to pre-register through our website to streamline entry to the event. With pre-registration, credentials can then be collected at one of the four accreditation points located at the entrances to the Exhibition.	No expiration date



AGENDA

Assembly - Construction of stands	From Sunday, September 14th from 8 a.m. to 8 p.m. Monday, September 15, from 8 a.m. to 8 p.m.
ENVASE – ETIF 2025 Official opening	September 16-19 (Tuesday to Friday) 1:00 PM to 8:00 PM Tuesday 16th – Schedule to be determined
Disarmament	It will be informed by disarmament circular a few days before